



Hindustan Copper Limited
(A Govt. of India Enterprise)
Tamra Bhavan, 1, Ashutosh Chowdhury Avenue,
Kolkata-700 019.

No. HCL/HR/Rectt./RETAINER DOCTOR/2023

Dated: 13/09/2023

ADVERTISEMENT FOR THE POST OF PART-TIME RETAINER CONSULTANT DOCTOR

1. Eligible Physicians (MD/MBBS) are invited for the **Walk-in Interview** to be held on **28/09/2023**, "Tamra Bhavan, 1, Ashutosh Chowdhury Avenue, Kolkata-700019 (Opposite: Modern Girls High School and near Ice Skating Rink)" for engagement as Part-Time Retainer Consultant Doctor at its Corporate Office, Kolkata.
2. **The reporting time shall be from 9.30 AM to 1.30 PM.**
3. The terms and conditions in details are as under.

SN	Heading	Terms & Conditions
i.	Post Name	Retainer Consultant Doctor
ii.	Number of Post	01 (One)
iii.	Essential Qualification	MD / MBBS with Valid Registration Number from Medical Council of India / State Medical Council
iv.	Experience	Minimum 10 years Post Qualification Experience (Preferably of CPSE / Govt. Department)
v.	Age	Maximum 65 Years
vi.	Visiting / Working Hours	Four Hours on all working days at HCL, CO, i.e., from 10.00 AM to 2.00 PM.
vii.	Scope of Work	<ol style="list-style-type: none">a) To extend medical consultation to employees/ex-employees posted at Corporate Office of Hindustan Copper Limited, which includes, prescribing medicine to be supplied by Company empanelled Medicine Supplier and also advising employees to undergo Diagnostic Tests as per requirement, at Company empanelled Diagnostic Centers.b) To scrutinize, the medical claims of employees and/or their dependents posted at Corporate Office and other Regional / City Offices.c) To extend medical consultation and scrutinize the medical claims preferred by superannuated employees restricted to self and spouse and also to members of Post-Retirement Medical Scheme for OPD treatment.d) To offer advice / suggestions on matters relating to medical and health services from time-to-time including offering specific suggestions on cases of in-patient treatment / OPD of employees and or their dependents received from the Units / Offices.e) To extend medical treatment to an employee or the eligible dependent(s) at the Private Chamber / Residence of the Doctor. In case of emergency, the Retainership Doctor is required to visit the Residence of an Employee to extend medical treatment to an employee and/or his eligible dependent within Kolkata Municipal Corporation limits.
viii.	Retainership Fee	<ol style="list-style-type: none">a) Consolidated fee of Rs.56000/- per month for MD and Rs.46000/- per month for MBBS.b) Consultation fee at Doctor's Private Chamber would be payable at the rate, i.e., 50% of the normal fees charged at Private Chamber.c) Consultation visit at residence of the Employee: Rs.600/- per visit for MD and Rs.500/- per visit for MBBS.d) Teleconsultation: Rs.450/- per teleconsultation subject to submission of prescription copy issued to employee and / or eligible dependent.
ix.	Engagement Tenure	Initially for a period of 2 Years and to be extendable by another term of 2 Years subject to satisfactory performance.

x.	Leave	12 days every year. If total period of leave exceeds 12 working days, pro-rata deduction will be affected from the retainership fee. In case leave absence exceeds continuous 02 (two) working days, you shall have to make alternative arrangements to secure for the company, another qualified medical practitioner (at least MBBS degree holder) on retainership basis to cover the period of your leave / absence and the company shall pay such medical practitioner fee at the same rate on pro-rata basis as applicable to you.
xi.	Notice Period	Either side, i.e., from Management or Retainer Doctor, one month notice period for discontinuation of the Retainership or one month pay in lieu of notice period, as per the decision of the HCL.
xii.	Conveyance	The Doctor shall have to arrange his / her own conveyance.
xiii.	Reckoning Date	Reckoning date for computation of eligibility towards age / experience / qualification etc. shall be 28/09/2023.

4. General

- i. Candidate should note that the details provided in the application are taken on their face value and the onus of proving the correctness and authenticity of the same, as and when required, lies with the applicant.
- ii. In matters requiring the interpretation of any of the terms and conditions of the Retainership spelt out above, and all the other matters referred in this advertisement, the final decision shall be of the Chairman & Managing Director, Hindustan Copper Limited.
- iii. No Travelling Allowance shall be paid for appearing at the Walk-in Interview.
- iv. In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to Qualification / Caste etc., the applicant shall be required to submit an affidavit sworn-in before judicial magistrate / appropriate authority to this effect along with the respective documents at the time of interview failing which the candidature shall be liable to be cancelled.
- v. HCL shall be free to reject any application at any stage of the recruitment process if the candidate is found ineligible for the applied post.
- vi. The Corrigendum and updates, if any, shall be given only at our website www.hindustancopper.com and the candidates are advised to see the same from time to time on our website only. No publication of any update shall be made in newspapers.
- vii. **Application Form (Four sets) in the prescribed proforma (enclosed) with photocopy of Certificates in support of Qualifications / Post Qualification Experience (along with Original Certificate) and other credentials should be brought at the Time of Walk-In Interview, arranged in order given below.**
 - a) Filled-in application form
 - b) Date of birth proof (Birth Certificate / Matric Certificate having date of birth)
 - c) Qualification document (Marksheet and Certificate for MBBS and MD)
 - d) Experience Certificate (Chronological order)
 - a) Photo Identification Card (Aadhar / Voters ID / Driving License / PAN / Passport)
 - b) Other Document, if any.
- viii. In case of any doubt or discrepancy or conflict or confusion or ambiguity that may arise in Hindi version the content of English version shall prevail.

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हिंदुस्तान कॉपर लिमिटेड में अंशकालिक रिटेनर सलाहकार डॉक्टर
की नियुक्ति के लिए आवेदन का प्रारूप

**FORMAT OF APPLICATION FOR ENGAGEMENT OF PART-TIME
RETAINER CONSULTANT DOCTOR IN HINDUSTAN COPPER LIMITED**

आवेदन करने के लिए योग्यता स्तर का चयन करें (☑) /

Select the qualification level for applying (☑)

एमडी के रूप में आवेदन / APPLYING AS MD (₹56,000/-)

एमबीबीएस के रूप में आवेदन / APPLYING AS MBBS (₹46,000/-)

यहां पासपोर्ट साइज
फोटो चिपकाएं

Affix here
passport size
photograph

1.	आवेदक का नाम / Name of Applicant (In Block Letter)	
2.	पिता का नाम / Father Name	
3.	आवेदक की जन्म तिथि / Date of Birth of Applicant	
4.	Age in Years, Month & days (as on 28/09/2023)	
5.	लिंग (पुरुष / महिला) / Sex (Male / Female)	
6.	वैवाहिक स्थिति (विवाहित/ अविवाहित) Marital Status (Married / Single)	
7.	क्या एससी/एसटी/ओबीसी/ईडब्ल्यूएस/सामान्य/ Whether SC/ST/OBC/EWS/General/ (Enclose Caste Certificate)	
8.	अल्पसंख्यक (हां/नहीं) Minority (Yes / No)	
9.	सम्पर्क करने का विवरण / Contact Details	
10.	a) संचार पता / Communication Address (In detailed with PIN code)	
	b) स्थायी पता / Permanent Address (In detailed with PIN code)	
	c) मोबाइल नंबर / Mobile No.	
	d) ईमेल पता / Email Address (In Block letter)	
11.	आवश्यक योग्यता विवरण / Essential Qualification Details [As per Notification with Date of Passing]	

12.	शैक्षिक योग्यता विवरण (मार्क स्टेटमेंट और प्रमाण पत्र की प्रति संलग्न करें) Educational Qualification Details (Enclose the copy of the Mark Statement and Certificate)					
	Name of Examination	Name of Board / University	Date of Passing (dd/mm/yyyy)	Specialization / Subjects	% of Marks	Remark
	SSC / Matric / 10 th					
	HSC / 12 th					
	Graduation					
	Post-Graduation					
	Professional / Other Courses / Certificate					
13.	अनुभव विवरण / Experience Details – (Start from Recent) (Enclose separate Sheet if required for nature of work)					
	Name of Organization	Designation	Scale of Pay	From	To	Duration (Years, Month & Days)
कुल अनुभव / Total Experience as on 28/09/2023 (Years, Months & Days)						
14.	आपके विरुद्ध कोई न्यायालय या अनुशासनात्मक मामला (हां/नहीं) Any Court or Disciplinary case against you (Yes / No)					
	यदि हाँ, तो विवरण If yes, details -					
15.	सूचना का अधिकार अधिनियम, 2005 के तहत सूचना का प्रकटीकरण - मैं सूचना का अधिकार अधिनियम, 2005 के तहत सूचना के प्रकटीकरण का विकल्प चुनता हूँ। Disclosure of Information under Right to Information Act, 2005 – I hereby opt out the option of disclosure of information under Right to Information Act, 2005.					
	हाँ, खुलासा करें / Yes, Disclose <input type="checkbox"/> नहीं, खुलासा करें / No Disclosure <input type="checkbox"/>					

घोषणा / Declaration

मैं एतद्वारा घोषणा करता हूँ कि हिंदुस्तान कॉपर लिमिटेड में उल्लिखित पद पर नियुक्ति के लिए मेरी उम्मीदवारी के संबंध में इस फॉर्म में मेरे द्वारा प्रदान किया गया विवरण मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सही है। मैं यह भी समझता हूँ और वचन देता हूँ कि किसी भी गलत बयानी या विवरण के चूक या कोई जानकारी गलत पाए जाने की स्थिति में, मेरी उम्मीदवारी खारिज कर दी जाएगी और मेरा चयन/नियुक्ति अमान्य कर दी जाएगी।

I hereby declare that the details provided by me in this form in respect of my candidature for appointment in Hindustan Copper Limited for the post mentioned are true to the best of my knowledge and belief. I also understand and undertake that in the event of any misrepresentation or omission of details or any information being found to be incorrect, my candidature shall be liable to be rejected and my selection / appointment shall be rendered invalid.

(उम्मीदवार के हस्ताक्षर / Signature of Candidate)

(आवेदक का नाम / Name of Applicant)

स्थान / Place:

तारीख / Date:

संलग्न दस्तावेजों की सूची / List of Enclosed Documents –

क्र SN	संलग्न दस्तावेज Enclosed Documents
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

(उम्मीदवार के हस्ताक्षर / Signature of Candidate)